

Dear Parents,

My name is Alison Garrett, and I am Headteacher at Cherry Trees School. I am writing to welcome you and your child to Cherry Trees School. We are really looking forward to working with you in September and onwards.

I would like to take this opportunity to invite you and your child to take part in two transition sessions; to visit our setting and help your family to become a little more comfortable before the start of school in September 2025.

Our transition mornings will take place on:

- **Monday 30th June 2025** **10:00am - 11:30am**
- **Tuesday 1st July 2025** **9.30am - 11:30am**

For our first session, on Monday, we invite you and your child to stay. This session will involve time in their new class for your child, whilst you are invited to share in an information coffee morning in the hall, here we will share information about the school routine and expectations. We will also take this opportunity for you to fill in the contact and consent forms for school. The relaxed atmosphere will give you a chance to meet the school leadership team and ask any questions that you may have.

Our second session, on Tuesday is for your children only. We ask that you drop your children at the school at 9.30am, where they will be met by their teacher and teaching assistants. They will take part in fun activities that will help them to get to know each other and the staff team a little more. You will be asked to collect your child at 11:30.

Information Gathering:

The information that we have about your child already is their most up to date EHC plan and information from liaison with their current setting. If you would like to share more information with the school before the first transition day, please complete the information form enclosed and return to school or bring it with you.

We really look forward to seeing you in June, as we welcome you to the Cherry Trees family. If you are concerned about transition, please talk to us at our first session and we can create a plan that is individual to your child and their needs.

Yours Faithfully,



Alison Garrett
Headteacher